

PROPOSED ANNUAL BUDGET FOR THE
_____ **SCHOOL**

_____ **School Year**

(Due by May 1)

OPERATING EXPENSES

Based on _____ number of students.

Based on _____ number of teacher(s).

Student insurance (approx. \$20 per student per school year) \$ _____

Library Expenditures (Policy states \$30 per student per year) \$ _____

Textbooks \$ _____

Teacher(s) Expense (Salary, etc.) \$ _____

Utilities \$ _____

Classroom Supplies \$ _____

Copier Expense \$ _____

Computer Software, etc. \$ _____

Advertising/Marketing \$ _____

Telephone Expense \$ _____

Maintenance (Cleaning, repairs, etc.) \$ _____

Lawn Care \$ _____

Miscellaneous \$ _____

_____ \$ _____

_____ \$ _____

TOTAL ANNUAL EXPENSES \$ _____

OPERATING INCOME

Tuition - Based on _____ students attending, at \$_____ tuition \$ _____

Registration fees (_____ students at \$_____ each) \$ _____

Library Subsidy from Conference (\$100 max. if \$200 is spent/school) \$ _____

Fund raising (fruit program, nuts, yard sales, etc.) \$ _____

Church subsidy \$ _____

Donations \$ _____

_____ \$ _____

_____ \$ _____

TOTAL INCOME \$ _____

Amount needed per month (for 10/12 months) \$ _____

VOTED AT OUR SCHOOL BOARD MEETING ON _____ (Date)

SIGNED _____, School Board Chairman

Please send copy to: Office of Education
Mountain View Conference
1400 Liberty Street
Parkersburg, WV 26101

